

CITY OF CAPE CORAL REQUEST FOR SOLE SOURCE OR SINGLE SOURCE PURCHASE

Requesting Department: City Managers / CIP _____

Vendor Name: DLT Solutions, LLC Vendor #854 _____

Address: 2411 Dulles Corner Park, Suite 800
Herndon, VA. _____

Phone: (571) 346-1849 _____ E-Mail: Nathan.mcalexander@dlt.com _____

Price: \$ 13,492.17

Description of item to be procured:

Renewal of Auto CAD and Civil 3D software for CIP division.

1.) Uniqueness of vendor's item/service. How is this vendor the only vendor uniquely qualified to provide the product or service:

The CIP division has been using the AutoCAD / Civil 3D software provided by DLT Solutions for multiple years. When CIP became a division under the City Manager's Office in 2021, personnel from Public Works and UEP were already utilizing the AutoCAD and Civil 3D software. While previously we were on different billing cycles, we have worked together to get all personnel on the same billing cycle. Renewal is of Auto CAD for 3 CIP employees and renewal of Civil 3D for 3 CIP employees.

2.) Market Research. Describe other, similar sources or products available in the market, if any, and why they are not acceptable:

Since the City utilizes DLT Solutions for the AutoCAD / Civil 3D software, it would not be feasible to change providers. This software is used by project managers / principal engineers to review design and construction plans/as-builts.

3.) Proposed Actions. Describe the actions the department will take to overcome the present barriers to competition for any future acquisition of this product or service:

Competitive products will be assessed if available and an open mind will be used in evaluating whether a competitors product functionality and cost-effectiveness

2/15/24

Department Director's Signature: _____

Date: 2/15/24

Approval: Procurement Manager Wanda Koop (not to exceed \$50,000.00) Date: 2/15/24

Approval: City Manager _____ (not to exceed \$100,000.00) Date: _____

Council authorization required if exceeding \$100,000.00

Revised 1/6/2020- Per Ordinance #52-19, Article VII: Purchase and Sale of Real and Personal Property. Adopted 12/02/2019



Price Quotation

Quote: 5218239
 Reference: 1833127
 Date: 02/06/2024
 Expires: 03/07/2024

To: Elizabeth Ellis
 Cape Coral City of (FL)
 1015 Cultural Parks Blvd
 Cape Coral, FL 33915

From: Nathan McAlexander
 DLT Solutions, LLC
 2411 Dulles Corner Park
 Suite 800
 Herndon, VA 20171

Phone: (239) 896-7973
 Fax:
 Email: eellis@capecoral.net

Phone: (571) 346-1849
 Fax: (571) 346-1849
 Email: nathan.mcalexander@dlt.com

#	DLT Part No.	Contract	Qty	Unit Price	Ext. Price
1	1007-1001	OM	6	\$178.50	\$1,071.00
	Applied Software Advantage 1-Year -- Government Individual (1-10 Subscriptions)				
	PoP: 4/27/2024 through 4/26/2025				
2	9701-1001913	OM	3	\$2,391.90	\$7,175.70
	Civil 3D Government Single-user Annual Subscription Renewal				
	PoP: 4/27/2024 through 4/26/2025				
3	9701-1004929	OM	3	\$1,748.49	\$5,245.47
	AutoCAD - including specialized toolsets Government Single-user Annual Subscription Renewal				
	PoP: 4/27/2024 through 4/26/2025				

Total **\$13,492.17**



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Contract Number: OPEN MARKET
DUNS #: 78-646-8199
Federal ID #: 54-1599882
CAGE Code: 0S0H9
FOB: Destination
Terms: Net 30 (On Approved Credit)
DLT accepts VISA/MC/AMEX

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**PLEASE REMIT
PAYMENT TO:**

ACH: DLT Solutions, LLC
Bank of America
ABA # 111000012
Acct # 4451063799

-OR-

Mail: DLT Solutions, LLC
P.O. Box 743359
Atlanta, GA 30374-3359

Customer orders are subject to all applicable taxes and regulatory fees.

Documentation to be submitted to validate Invoice for payment:

- a. Authorized Services shall be invoiced with a corresponding time report for the period of performance identifying names, days, and hours worked.
- b. Authorized reimbursable expenses shall be invoiced with a detailed expense report, documented by copies of supporting receipts.
- c. Authorized Education or Training shall be invoiced with a Report identifying date and name of class completed, and where applicable the name of attendees.